

**Nigerian National Petroleum Corporation
 NNPC Towers, Herbert Macaulay Way, Central Business District,
 P.M.B. 190, Garki, Abuja – Nigeria**

Invitation for Pre qualification of Bidders for Call-Out Contract For Servicing/Maintenance of Pollution Control Equipment at Warri, Mosimi, Kaduna, Atlas Cove, Gombe and Port Harcourt

The NIGERIAN NATIONAL PETROLEUM CORPORATION (NNPC) intends to enter into a call-out contract with interested and qualified contractors for the servicing/ maintenance of its Pollution Control Equipment at its locations in Warn, Mosimi, Kaduna, Atlas Cove, Gombe and Port Harcourt NNPC has purchased some new Pollution Control Equipment in addition to some other existing ones to combat oil spills. These have been distributed to six of its Pollution Control Centres at Atias Cove, Gombe, Kaduna, Mositni, Port Harcourt and Warri. To ensure ready availability, NNPC has identified the need for planned and scheduled maintenance to enhance efficiency, reliability durability of these Equipment and hence the need for a call-out contract Accordingly, NNPC here by invites reputable, competent and experienced companies for pre-qualification for the works.

Scope of Works

The scope of works of the contract shall cover regular scheduled routine servicing/maintenance of various pollution control equipment at the designated locations and shall include but not limited to the following:

- Identification of all equipment and ancillary facilities requiring service or overhaul under the classes listed below:

CLASS	A	–	VEHICLES
CLASS	B	–	ENGINES
CLASS	C	–	COMPRESSORS & PUMPS
CLASS	D	–	LIGHTINGS
CLASS E – MISCELLANEOUS			

1. Periodic checks and maintenance of all equipment in line with Equipment Manufacture’s Operation & Maintenance manuals.
2. In case of breakdown, ensure genuine parts replacement and starting procedures in line with

Equipment Manufacture’s Operation &. Maintenance manuals

Pre-Qualification

Interested firms should submit pre-qualification documents detailing the company’s capabilities and financial status as follows:

1. Legal status (public liability company, corporation, etc) registered capital, paid up capital, date of establishment, Nationality and country from which Control is exercised;
2. Evidence of Company Incorporation in Nigeria, current registration with the Department of Petroleum Resources (DPR), registration with NNPC or any of its subsidiaries;
3. Detailed company profile including organizational structure, key professional staff and other resources;
4. Details of foreign/local technical partners, including inception date, scope and copy of executive agreement;
5. Evidence of having successfully carried out similar works in the past five years;
6. Evidence of availability of requisite and appropriate skills among key staff and persons to be engaged in the project;
7. Company and products brochures will contain the following detailed information:
 - a. Tax clearance certificate for the last three years
 - b. Bank reference from reputable class A bank
 - Provide details of works undertaken which are considered relevant in demonstrating your ability and capability to successfully undertake this project;

This	Information	shall	include:
a.	Title	of	Projects;
b.	Brief	Description	of Projects;
c.			Clients;
d.	Scope	of	Work performed;
e.	Date	of	award of Contracts,
f.	Contractual	period	for execution of projects;
g.	Actual	period	of execution;
h.	Reasons	for discrepancies	between (g) and (f) above if any;
i.	Nature	of contracts	(fixed lump sum, reimbursable etc);
j.	Name and address of a referee in clients company for each referenced project (provide telephone numbers and e-mail address for quick reference). You should provide NNPC with letter of authority to confirm previous relevant experience as claimed;		
k.	Company's audited account and financial report for the past three years;		
l.	State willingness to commence work based on a letter of intent (LOI)		

3. NIGERIAN CONTENT

The Federal Government of Nigeria (FGN) has set a Nigerian content target of 70% Nigerian content (NC) value by year 2010 under the Nigerian Content Development Policy and the Nigerian National Petroleum Corporation (NNPC) has issued its Nigerian Content Guidelines (which are revised from time to time) consistent with FGN's vision statement.

NNPC further recognizes the long-term value of Nigerian Content to its growth; operations and Importance to the people of Nigeria.

Failure to comply with the Government directives or demonstrate commitment to the Nigerian Content Development may result in company's disqualification.

In view of the above, responders shall provide the following:

- a. Description of your company's committed infrastructure in Nigeria including well equipped offices and adequately workshop.
- b. List of Nigeria Engineers and other specialists that would be engaged in the proposed works;
- c. Description (list) of the equipment and materials of Nigerian origin to be procured and execution of this contract i.e. fuel, lubricants, store Items and other consumables. Provide names and addresses of suppliers;
- d. Names and addresses of Indigenous services and local 3rd party business that would support the contract including specific areas where they will be utilized;
- e. Details of company's targeted training and understudy programme for this contract to maximize the utilization of Nigerian personnel in the area of data processing and report writing;
- f. Description of your Contract Management Team location in Nigeria. Please also submit an organizational chart to substantiate this information;
- g. Description of your Procurement Centre location in Nigeria. Please also submit an organizational chart to substantiate this information.

The requested information and any supporting documents in respect of this requirement should be submitted in one original plus two copies by 16:30 hours not later 22nd November, 2010. The document should be sealed and clearly marked

"Pre-qualification for a call -out contract for servicing/maintenance of pollution control equipment at Warri, Mosimi, Kaduna, Atlas cove, Gombe and Port Harcourt" and to the office of:

The HSE Block NNPC Herbert Central Abuja.	General 'B' Macauley Business	8TM	Manager Floor Towers. Way District
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Note that only pre-qualified contractors shall be invited to collect the bid documents on payment of a non-refundable fee of N20, 000.00 NNPC reserves absolute discretion and right to either accept or reject any documents and it shall not be required to assign a reason for refusal to Invite you to participate in the exercise or to enter any correspondence concerning the selection of any contractor for the works. All costs incurred by you in response to this advertisement and any subsequent request for Information shall be to your account

This advertisement and any related process neither creates any commitment by NNPC nor establishes any legal relationship with NNPC.

Signed:
Management